

**ANNUAL PAROCHIAL CHURCH MEETINGS  
PARISH OF ST MATTHEW WITH ST PAUL, WINCHESTER**

Minutes of the meetings held as part of the 9.30 am service on Sunday 18 May 2025 in St Paul's Church

<b>WELCOME AND APOLOGIES</b>	
<p>Seventy people, plus the clergy (Revd Jonathan Rowe, Revd Mary Copping, and Revd Liz Stuart) attended the meeting.</p> <p>Apologies were received from: Fiona Butt; Rebecca Deny; Adrian McKenzie; Jane Rogers; Liz Williams</p>	
<b>THE ANNUAL MEETING OF PARISHIONERS TO ELECT CHURCHWARDENS</b>	
<p>Papers for the meeting were published on the parish Web site prior to the meeting. <b>Chair:</b> Revd Jonathan Rowe</p>	
1.1	<p><b>MINUTES OF THE PREVIOUS YEAR'S MEETING</b> The minutes of the previous year's annual meeting held on 14 May 2024 were approved.</p>
1.2	<p><b>RESOLUTION: THAT TWO PEOPLE SHOULD BE ELECTED TO SERVE AS CHURCHWARDENS FOR THE PARISH OF ST MATTHEW'S</b> The Chair explained that although in the past St Paul's and St Matthew's have each had two churchwardens as the parish only has one parish church (St Matthew's), we should elect just two churchwardens in total.</p> <p>Anne Odling proposed, Mike Russell-Smith seconded, and the meeting unanimously agreed that two people should be elected to serve as churchwardens for the parish of St Mathew's.</p>
1.3	<p><b>RESOLUTION: THAT THE MAXIMUM CONTINUOUS PERIOD OF SERVICE AS CHURCHWARDEN OF THE PARISH OF SIX TERMS OF OFFICE DOES NOT APPLY</b> Mike Russell-Smith proposed, Anne Odling seconded, and the meeting unanimously agreed that the maximum continuous period of service as churchwarden of the parish of six terms of office does not apply.</p>
1.4	<p><b>ELECTIONS</b> Churchwardens were elected as follows:</p> <p>Bill Lucas, proposed by David Blunt and seconded by Keith Jones. Christopher Seaman, proposed by John Schulz and seconded by Bill Lucas.</p>

<p><b>THE ANNUAL PAROCHIAL CHURCH MEETING</b></p> <p>Papers for the meeting were published on the parish Web site prior to the meeting.</p> <p><b>Chair:</b> Bill Lucas (PCC Vice-Chair)</p>	
2.1	<p><b>MINUTES OF THE PREVIOUS YEAR’S MEETING</b></p> <p>The minutes of the previous year’s annual meeting held on 14 May 2024 were approved.</p>
2.2	<p><b>ELECTORAL ROLL</b></p> <p>The published list for 2025 is 193, 153 of whom applied via the ChurchSuite system. The overall number has decreased by 58 since the last Electoral Roll revision in 2024 but is expected to gradually increase.</p> <p>The meeting agreed to receive the new electoral roll. The Chair expressed thanks to Katy Palacio and Ali Collins for their work on the roll.</p>
2.3	<p><b>ANNUAL REPORT AND FINANCIAL STATEMENTS</b></p> <p>The Chair noted the surplus in the budget and thanked the Treasurer and the Finance Committee for their work.</p> <p>The meeting agreed to receive the 2024 annual report and financial statements.</p>
2.4	<p><b>FABRIC REPORT</b></p> <p>The Chair thanked Katy Palacio for her work in updating the terrier and inventory and also thanked Nick Page and the maintenance team.</p> <p>The meeting agreed to receive the Fabric Report for St Matthew’s and St Paul’s churches from the churchwardens with the terrier and inventory for 2024-25.</p>
2.5	<p><b>DEANERY SYNOD REPORT</b></p> <p>The meeting agreed to receive the report on the proceedings of Deanery Synod.</p>
2.6	<p><b>RESOLUTION: THAT PCC MEMBERS ARE TO BE ELECTED FOR SINGLE YEAR TERMS</b></p> <p>Kathleen Freeman proposed, Keith Jones seconded, and the meeting unanimously agreed that PCC members are to be elected for single year terms.</p>
2.7	<p><b>DEANERY SYNOD ELECTION</b></p> <p>There were no nominations to the casual vacancy for a lay representative to the Deanery Synod.</p> <p>Sandra Lewis and Vicky Scott were elected in 2023 to serve 3-year terms.</p>

2.8	<p><b>PAROCHIAL CHURCH COUNCIL (PCC) ELECTIONS</b></p> <p>The Rector explained that the number of nominations was less than the number of allowed lay representatives.</p> <p>The following were duly elected (proposer and seconder listed):</p> <p>Stephen Adam (Jeanette Batt, James Clay)  Rosemary Beardow (Norma Goodwin, Adrian McKenzie)  Rebecca Denny (Christopher Seaman, Nathalie Schulz)  Kathleen Freeman (James Clay, RP McKearney)  Keith Jones (Nathalie Schulz, Sue Walker)  Elizabeth Anne Odling (Willian Lucas, Christopher Seaman)  Richard Wilkinson (Michael Russell-Smith, Geoffrey Burnaby)  Elizabeth Williams (Stuart Williams, Liz Stannard)</p> <p>Note: After the meeting it was discovered that one of the candidates was not on the electoral roll, they will be proposed to the PCC as a co-option.</p>
2.9	<p><b>INDEPENDENT EXAMINER</b></p> <p>Tim Stannard proposed, Sandra Lewis seconded, and all agreed that Knight Goodhead Limited of 7 Bournemouth Road, Chadler’s Ford SO53 3DA be appointed as independent examiner of the 2025 accounts.</p>
2.10	<p><b>SAFEGUARDING REPORT</b></p> <p>The meeting agreed to receive the safeguarding report.</p>
<b>QUESTIONS</b>	
<p>Barney Lynch asked the Treasurer why the Parish is contributing less to the Diocese even though we have a surplus. The Treasurer explained that this was due to the Diocese being effective in reducing costs (and therefore asking less from parishes) and due to parish numbers decreasing due to the pandemic and the interregnum.</p> <p>Dick Wilkinson noted that the PCC had recently discussed a change of name for the parish and asked for more details. The Rector explained that the parish is officially “St Matthew’s” as that is the only parish church in the parish (St Paul’s is a licenced building). He added that it would be possible to stipulate two parish churches and continue to have two parish wardens. He said that the name “St Matthew’s and St Paul’s” will be proposed to the relevant authorities, and it is estimated that with no objections the change will take nine months to one year.</p>	